

**ALABAMA DRYCLEANING ENVIRONMENTAL RESPONSE TRUST ADVISORY BOARD**

**APPROVED DRYCLEANER ENVIRONMENTAL  
CONSULTANT (ADEC) RENEWAL APPLICATION**

**SECTION 1. APPLICANT INFORMATION**

Company or Organization Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contact Person \_\_\_\_\_ Telephone # (    ) \_\_\_\_\_

Alternate Contact Person \_\_\_\_\_ Fax # (    ) \_\_\_\_\_

E-Mail Address of Contact \_\_\_\_\_

**SINGLE-OFFICE OR MULTIPLE-OFFICE APPLICATIONS**

A company with more than one office location may either submit one combined ADEC application for all office locations or the company may submit a separate ADEC application for each location. Should one office location be disqualified under this program, any other offices that were included in a multiple-office ADEC application package under one registration application would then be disqualified from the ADEC program.

How many office locations are included in this application? \_\_\_\_\_

Provide the street address for each office location included in this application. Also provide the desired contact names and telephone numbers for each office location. This data will be used in preparing the ADEC published list(s).

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## SECTION 2. **WORK CATEGORIES**

A company may use the renewal application to perform work only in the ADEC categories previously approved.

### Category I

Companies approved to perform initial investigation work (records search, receptor survey, characterization of the surrounding property, groundwater and soil sampling, hydrology of site).

### Category II

Companies approved to perform property assessments (identify remediation technology, type, and amount of contamination; delineation of contamination; and risk assessments).

### Category III

Companies approved to perform remediation work (installation of any remediation systems per approved plans, removing/treating contamination, disposal of contaminated waste, management of any hazardous materials/contaminated equipment).

Check all ADEC categories for which the company is seeking renewal approval with this application:

\_\_\_\_\_ Category I

\_\_\_\_\_ Category II

\_\_\_\_\_ Category III\*

\*Note: All ADECs with Category III Classification must provide a current General Contractors License and submit an annual recertification. (See Section 4F)

### SECTION 3. **APPLICANT REGISTRATION**

Is firm registered with the Alabama Secretary of State's Office and the Alabama Department of Revenue Franchise Tax Division? (Each consultant should contact these two agencies to determine if their firm will be required to be registered with these agencies.)

Yes \_\_\_\_\_

No \_\_\_\_\_

### SECTION 4. **ORGANIZATION**

Attach this material in a labeled and organized format; the submittal shall include:

A.

Statement of company organizational history, including but not necessarily limited to years in business; location of offices; form of business; list of officers and principals of the company, including their mailing address and telephone numbers.

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B.

Company's latest annual financial statement or other alternate proof of financial stability.

C.

A detailed organizational chart showing only the employee names and titles who will perform work under the Alabama Drycleaning Environmental Response Trust Fund (DERTF) and a description of the project organization relating to staff who will perform work under the DERTF. The organizational chart should state which staff will perform which services and include each person's job title. It should also note the location of all staff.

D.

The company should discuss which services (analytical services, groundwater services, drilling services, etc.) will be subcontracted. List firm name and address for all subcontractors that you expect to use if subcontracted personnel are being used to satisfy Sections 5 and 6 of this application.

E.

Provide current certificate of insurance as required in Rule 287-1-1-.05(15) with the Board and the State of Alabama listed as additional insured.

Policy limits must meet or exceed those limits required by regulation.

Annual renewal certificates must be submitted to the Board.

Failure to provide proof of insurance will result in suspension of the ADEC.

F.

A licensed consultant that is applying to be in the remediation category shall attach a copy of the current certificate documenting that the company has a valid Alabama Contractor's License with a Specialty Classification to perform remediation of hazardous substance or hazardous waste sites or the equivalent with a monetary limitation of not less than five hundred thousand dollars (\$500,000). The Board shall be provided with the license renewal annually.

#### **SECTION 5. BACKGROUND OF PERSONNEL WHO WILL PERFORM THE WORK**

Attach a resume for each person listed on the organizational chart. Organize resumes in sections by office so that it is clear which personnel work from which office. If a subcontractor will be used to satisfy the professional engineer or professional geologist requirements, the subcontractor should also apply to become an ADEC or the subcontractor personnel who will work under the Fund should be included in this section. Resumes shall, at a minimum, include the following information:

A.

Description of the education of the person including the school and year graduated, degree and major area of study, and specialized training including, but not limited to, health and safety training, risk assessments, etc.

B.

The current position, title, years of applicable experience, and licenses and registration that the person holds. If a person is listed on the organizational chart as a Professional Engineer, then that person must have an Alabama Professional Engineer License number listed on the resume. Any Professional Geologist listed on the organizational chart must have an Alabama Geologist Registration number on the resume.

C.

A list of the sites on which the employee worked; where the employee either performed initial investigation, property assessment, or remediation activities related to contamination resulting from the release of dense non-aqueous liquids excluding polychlorinated biphenyls (PCBs). Describe the activities and duties performed by the employee.

**SECTION 6. PAST PERFORMANCE OF INVESTIGATIVE, ASSESSMENT AND REMEDIATION SERVICES AT DRYCLEANING SITES OR SITES WITH SIMILAR CHLORINATED SOLVENT SOIL AND GROUNDWATER CONTAMINATION**

A-E. NOT REQUIRED FOR RENEWAL APPLICATION

F. Use ADERTAB Form 200-A to summarize projects that demonstrate experience with investigation, assessment, and remediation services at drycleaning sites or sites with similar CHLORINATED SOLVENT soil and groundwater contamination.

G.

Attach letters of recommendation from clients for two (2) sites listed on ADERTAB Form 200-A discussing the company's activities at the site and the clients' opinions of the quality of work performed by the company's personnel.

H. If the company, its officers, its principals, or any of the employees referenced in this application have previously been removed from the ADEC list or have been the subject of any professional license revocation or suspension proceeding, or have been assessed a civil penalty for violation of any environmental law in Alabama or comparable law in another jurisdiction, describe the circumstances, including the reason(s) for such action and the response action(s) taken by the company to assure there will not be similar problems in the future.

I. If a subcontractor will be used to demonstrate experience under this section, the subcontractor should register as a ADEC or the subcontractor personnel who will work under the fund should be included this section,

#### **SECTION 7. ACKNOWLEDGEMENT OF RULE REQUIREMENTS**

The application shall contain a statement which includes the following provisions:

1. The ADEC acknowledges the requirements of Rule 287-1-1-.05(2), Rule 287-1-1-.05(3), and Rule 287-1-1-.05(7) through Rule 287-1-1-.05(16) and agrees to comply with the above rules.
2. The ADEC will notify the Board within 30 days of becoming aware that the ADEC, its principals, officers, or employees become subject to Rule 287-1-1-.05(18).

## **SECTION 8. CERTIFICATION STATEMENTS**

In accordance with Rule 287-1-1-.05(1)(d), 287-1-1-.05(l)(e), and 287-1-1-.05(21), the application shall include a notarized statement, sworn by an executive officer or principal of the company which includes the following provisions:

A. I certify to the best of my knowledge and belief that neither the company nor any of the company's officers, principals, and employees have been convicted of, pleaded guilty to, or pleaded nolo contendere to violating any of the following or comparable environmental law in another jurisdiction:

1. Illegal disposal of hazardous waste, Ala. Code § 22-30-19 (1975).
2. Violations of the Alabama Solid Waste Disposal Act, Code of Alabama 1975, § 22-27-1 et seq.
3. Violations of the Alabama Air Pollution Control Act, Code of Alabama 1975, § 22-28-22.
4. Violations of the Alabama Water Pollution Control Act, Code of Alabama 1975, § 22-22-14.
5. Knowingly provides false information in any written record or report required by law to be submitted to any governmental agency, Code of Alabama 1975, § 13A-10-109.

B.

I certify to the best of my knowledge and belief that neither the company nor any of the company's officers, principles, and employees have been convicted of, pleaded guilty to, or pleaded nolo contendere to any of the following or a comparable law in another jurisdiction:

1.

Tampering with governmental records, Code of Alabama 1975,  
§ 13A-10-12.

2.

Any offense relating to judicial or other proceedings, Code of Alabama  
1975, § 13A-10-120 et seq.

3.

Perjury and related offenses, Code of Alabama 1975, § 13A-10-100 et  
seq.

4.

Forgery and related offenses, Code of Alabama 1975, § 13A-9-1 et seq.

5.

Any offense involving theft, Code of Alabama 1975, § 13A-8-1 et seq.



C.

I certify under penalty of law, including but not limited to penalties for perjury, that the information contained in this application and on any attachments, is true, accurate, and complete to the best of my knowledge, information, and belief. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for intentional violation.

\_\_\_\_\_  
\_\_\_\_\_

Printed Name

Official Title

\_\_\_\_\_  
\_\_\_\_\_

Signature

Date

State of \_\_\_\_\_

County of \_\_\_\_\_

Before me personally appeared \_\_\_\_\_ whose signature appears above and, upon oath properly administered, swore before me that the information contained in this application is true, accurate, and complete to the best of his/her knowledge, information, and belief. Witness my hand and official seal this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

Notary Public \_\_\_\_\_

Commission Expires \_\_\_\_\_